Members Equity Business MasterCard Balance Transfer Request

For any enquiries contact us on **1300 658 108** Mon to Fri 9am-5pm (Melbourne time).
Mail to Business Banking, Members Equity Bank, GPO Box 1345, Melbourne VIC 3001.
Visit mebank.com.au

Section 1 - Details of your Members Equity Business MasterCard account

Business name

Business address

State Postcode

Business phone number

( )

Section 2 - Principal details

Title (Mr/Mrs/Miss/Ms/other) Surname Given name(s)

Principal's card number (if applicable)

Section 3 - Balance transfer details

Please note you can only transfer the balance of another business credit card if it is in the same name as your Members Equity Business MasterCard account.

Account 1

Transfer amount

$.

Other credit/charge card number

Account name

Financial Institution name

Account 2

Transfer amount

$.

Other credit/charge card number

Account name

Financial Institution name

Section 4 - Agreement and signature(s) (please follow the instructions below to sign this form)

Yes, I have included a copy of the most recent statement for each credit card account to be transferred.

By signing here I agree to the Balance Transfer Terms and Conditions below.

Signature Print name and position Date

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Signature Print name and position Date

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- **Sole Trader:** Proprietor of business to sign.
- **Company:** A director and the secretary or two directors to sign.
- **Sole Director Company:** Sole director/secretary to sign, stating that he or she is the sole director and sole secretary of the company.
- **Trust:** All trustees to sign.
- **Partnership:** All partners to sign (unless Members Equity Bank agrees otherwise in the case of a large partnership).
- **Incorporated Association:** Minimum of two office bearers (e.g. the chairman, secretary, treasurer or equivalent officer in each case) to sign in accordance with the rules governing the association.
- **Union:** Authorised Representative(s) to sign in accordance with the registered rules of the union.

Section 5 - Balance transfer terms and conditions

- On the date of the balance transfer, we will transfer the amount requested up to your card account credit limit, less $100. If your card account credit limit is exceeded, we will then transfer less than the amount requested, up to 95% of your card account credit limit. We will allocate the total balance transfer amount proportionally between each cardholder on your card account based on each cardholder's individual credit card limit. You must advise each cardholder accordingly.
- Delays in processing your balance transfer may occur. You must continue to make payments on your other credit card until you receive a statement for that card which confirms that the account has been credited.
- Members Equity Bank will not close your other credit card account. If you wish to close your other account you will need to arrange this with the other financial institution.
- Members Equity Bank is not responsible for any overdue payment or interest incurred on your other credit card account.
- Members Equity Bank reserves the right to refuse your application for balance transfer (e.g. if your account is overdue or over limit).
- There is no interest free period for balance transfers. Interest is charged daily from the date of transfer.
- Please return the completed form to: **Business Banking, ME Bank, GPO Box 1345 Melbourne VIC 3001**.