



# Authority to release assets.

Mail: ME Deceased Estate Administration, PO Box 1345, Melbourne VIC 3001  
Any questions? Call ME on **1300 406 372** Mon to Fri 9am-4pm (AEST/AEDT)  
or visit [mebank.com.au](http://mebank.com.au)

Complete this form to request the release of:

- funds for funeral expenses
- assets held in the estate

**Important – each signatory needs to complete a separate form.**

## Section 1 – deceased customer details.

Title (Mr/Mrs/Miss/Ms/other)	Given name(s)	Family name
<input type="text"/>	<input type="text"/>	<input type="text"/>

## Section 2 – claimant. (your details)

Title (Mr/Mrs/Miss/Ms/other)	Given name(s)	Family name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Preferred contact number		
<input type="text"/>		
Residential address (we can't accept a PO Box address)		
<input type="text"/>		
<input type="text"/>	State <input type="text"/>	Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Section 3 – withdrawal instructions.

full withdrawal or

funeral expenses \$  (please attach a copy of the funeral invoice or the original funeral receipt)

## Section 4 – bank transfer instructions.

Name of financial institution	
<input type="text"/>	
Full account name	
<input type="text"/>	
BSB	Account number
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

## Section 5 – signature.

I authorise the withdrawal of funds as the

<input type="checkbox"/> executor	<input type="checkbox"/> next of kin	<input type="checkbox"/> person who ordered the funeral
<input type="checkbox"/> administrator	<input type="checkbox"/> joint account holder	<input type="checkbox"/> person who paid for the funeral

Print name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>