



Business deposit products change of nominated account.

Email: businessadmin@mebank.com.au

Mail: ME Business Account Services, Reply Paid 1345, Melbourne VIC 8060

Any questions? Call ME on **1300 658 108** Monday to Friday 9am-5pm (AEST/AEDT) or visit mebank.com.au

Use this form to change the nominated account linked to your Business Deposit Account described in **Section 1** – return this form by mail or email together with a **copy of a recent bank account statement** to the address in the top right of this form. This form must only be completed by the **account holder** or by an **authorised representative**.

Section 1 – business deposit account details.

Full business name

Business account number

Section 2 – change of nominated account.

A nominated account is a separate bank account used for transferring funds to and from your Business Deposit Account.

- These details should appear as they do on the nominated account statement.
- The nominated account must be in the name of the holder of the Business Deposit Account or, where the Business Deposit Account is held jointly, in the name of the joint account holders and be able to accept both direct debits and credits.
- If the nominated account is a joint account please ensure the account authority is for either party to operate.
- If your nominated account is with another financial institution, you may experience an additional delay before funds become available to you.
- If you are changing your nominated account and it is from another bank or institution, please include a copy of your bank statement to help verify your ownership of this account.
- Not all financial institutions accommodate direct debit requests. If you're unsure, please check with the relevant financial institution.

My/Our new nominated account is:

an existing ME account held in my/our names. The account number is:

an Australian bank account held with the external financial institution as detailed below.

Name of financial institution

BSB number

Name of account holder(s) (e.g. 'ABC Pty Ltd as trustee for the XYZ Trust' or 'ABC Pty Ltd')

Account number

Section 3 – declaration.

1. I/We request and consent to the changes being made to the Business Deposit Account as detailed in this form.
2. If I/we have specified an account with an external financial institution as the nominated account in section 2, I/we authorise Members Equity Bank Limited (User I.D. 185871) through the Bulk Electronic Clearing System, to arrange for funds to be debited from this nominated account and credited to the Business Online Savings Account/Business Term Deposit in accordance with my/our future instructions. I/We acknowledge that the above direct debit arrangement is governed by the terms of the Direct Debit Request Service Agreement contained in the Business Online Savings Account/Business Term Deposit Terms and Conditions.

Option 1 – signed by an authorised representative for and on behalf of the account holder.

Signature

Print name

Position

Date

Option 2 – signed by the account holder.

Signature rules:

- **Sole trader:** Proprietor of business to sign.
- **Company:** A director and the secretary or two directors to sign.
- **Sole director company:** Sole director/secretary to sign, stating that he or she is the sole director and sole secretary of the company.
- **Partnership:** All partners to sign (unless ME agrees otherwise in the case of a large partnership).
- **Union:** Authorised Representative(s) to sign in accordance with the registered rules of the Union.
- **Incorporated association:** Minimum one office bearers (e.g. the chairman, secretary, treasurer or equivalent officer in each case) to sign in accordance with the rules governing the association.
- **Trust:** All trustees to sign.

Signature 1

Print name

Position

Date

Signature 2

Print name

Position

Date